



universität
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General conditions Promotion | Flyer distribution | Information stands



General conditions regarding the set-up of information stands and the distribution of information material on the premises of the University of Vienna

I. Liability

It is important to ensure that the distribution of information does not disrupt teaching and that the site of the information stand is not damaged or polluted.

The applicant is solely responsible for obtaining any required official permits (applications) as well as for compliance with the regulatory requirements.

The applicant is liable for any damage arising from the set-up of an information stand or the distribution of information material and for accidents caused by it, be it through his/her own or somebody else's fault but also by coincidence, provided that the damage would not have arisen without the set-up of the information stand or the distribution of information. The applicant agrees to indemnify and hold harmless the University of Vienna from and against any claims by third parties arising from the set-up of an information stand or the distribution of information material. The University of Vienna assumes no liability for any damage to or theft of objects brought along by the applicant, such as installations, technical equipment and the like, except if the damage or loss occurred due to grossly negligent or intentional behaviour on the part of a university employee.

The applicant has the burden of proof in any such case.

The applicant agrees to observe the house rules of the University of Vienna, available at **www.univie.ac.at/satzung/hausordnung.html**. With his/her signature, the applicant confirms that he/she has read and understood the house regulations of the University of Vienna.

II. Safety regulations

Decorative material, promotion material and other appliances may only be installed or set-up in designated areas after consultation with the responsible fire prevention officer of the University of Vienna. Such installations may only use materials that are flame-resistant and produce no smoke and no flaming droplets as defined by the ÖNORM B 3800.

Escape routes, emergency escape lighting, firefighting facilities and fire detectors must not be adjusted or covered under any circumstances.

In the event of emergencies or in case of an evacuation, the instructions given by the present university employees must be complied with.

Failure to comply leaves the organiser liable without limitation for any disadvantages and damage arising from it. In addition, failure to comply entitles the University of Vienna to prohibit the event immediately.

III. Denying permission

The University of Vienna may not grant permission or may prohibit the set-up of an information stand or the distribution of information material at any time effective immediately for the following reasons:

- a) If the time period between the application for permission and the date of the set-up or distribution activity is less than 7 business days;
- b) If the information purpose or the information required in point II. of the application form changes, if any information requested is not provided, or if there is a reasonable suspicion that the information provided is incomplete or false, as well as in the case of an equivalent breach of confidence (such as the violation of the obligation to inform);
- c) Default of payment according to point III. of the application form;
- d) If the applicant cannot provide the required official permits and cannot provide evidence of filing all the required notifications at least three days before the information stand is set up or before the start of the distribution of information material;
- e) If setting up the information stand or distributing information material might endanger the maintenance of order and safety or if it violates any legal, official or university provisions (esp. the house rules) (the decision lies exclusively with the University);
- f) Close ties between the applicant and neo-Nazi, militant or other radical groups (the decision lies exclusively with the University);
- g) If the content or subject of the information might put the public reputation of the University of Vienna at risk or harm the University's reputation or violates the principles and/or objectives of the University of Vienna (the decision lies exclusively with the University);
- h) If it can be expected that setting up an information stand or distributing information material will disrupt university activities (the decision lies exclusively with the University);
- i) If the applicant is in delay of services or payments from previous agreements with the University of Vienna or if the applicant has previously been denied a permission due to reasons stated above;
- j) For other comparable serious reasons;
- k) Force majeure (such as natural disasters).

With a notification from the University, usage fees and deposit fees that have possibly already been transferred must be refunded to the applicant – minus the expenses already incurred by the University. If a permission is revoked after an information stand has already been set up or the distribution of information material has already begun, the part of the deposit fee that has not been used as designated will be refunded to the applicant (but not the usage fee). More extensive claims (claims for compensation, etc.) on the part of the applicant are not possible.

Amendments and additions to these general conditions are not valid unless expressly agreed in writing.

Entry into force: 1 February 2009